

Your Agency Letterhead

Date:

_____ has applied for housing in the
Name
at the YWCA of Greater Harrisburg. She is homeless according the HAP
definition of homelessness. (Please describe her current homeless situation):

Please answer the following reference questions:

1. Does the applicant need case management supportive services? Y or N
2. What types of supportive services do you believe would benefit the applicant?
3. What goals has the applicant completed in your program and why are you recommending her?
4. Did the applicant receive any written warnings or other disciplinary action in your program? Y or N
If yes, how many?
Why was the action received and what was the nature of the action?
5. What is the applicant's anticipated date of discharge from your program?

Signature of reference: _____